

Community Policy Working Groups Overview



CITY & COUNTY OF SAN FRANCISCO

Police Department

Objectives

SFPD Policy Development Division Overview

Department General Orders (DGOs) and Working Group DGO Update Process

2025 Approved DGO Update and Community Policy Working Group List

Community Policy Working Groups

Community Working Group Process and Timeline

Working Group Member Expectations and Administrative Guidelines

Questions

SFPD Policy Development Division Overview

Policy Development Division

First centralized hub within SFPD providing a suite of policy development services.

Policy Development Unit

Responsible for policy writing and development.

Working Group Unit

Responsible for managing the Community Policy Working Group process.

Written Directives Unit

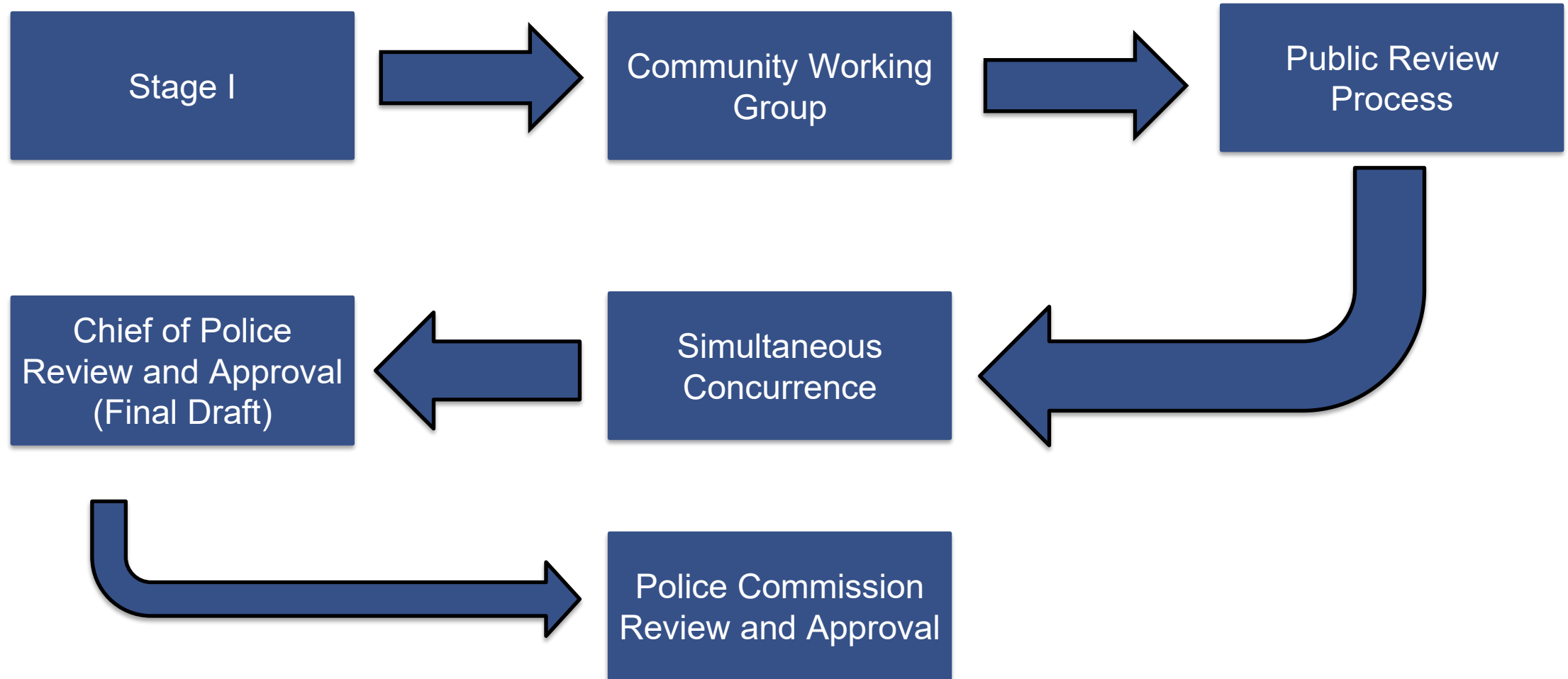
Responsible for tracking status for all written directives and issuing it to members.

Department General Order



- San Francisco Police Department's **most authoritative and permanent** written directives.
- A **guiding policy** used to set the direction of the organization that is consistent with legal requirements and the overall objectives of the City and County of San Francisco.
- Include **definitions and procedural outlines** relevant to, and enforceable upon, the entire Department.
- Per *SF Charter Section 4.109*, these policies are **set and adopted by the Police Commission** at a public hearing.
- **Reviewed and updated**, as necessary.

Working Group DGO Update Process



2025 Approved DGO Update List

DGO Number	DGO Name
2.05	Citizen Complaints Against Non-Sworn Members
3.XX	Data Management (New)
5.11	Outside Agency Reports and Responses
5.12	Search Warrants Related to Drug and Alcohol Abuse Rehabilitation
5.14	Interagency Operations
5.23	Interactions with Deaf and Hard of Hearing Individuals
6.05	Death Cases
6.09	Domestic Violence
8.11	Investigation of Officer Involved Shootings and Discharge
9.03	Mandatory Blood Tests for Drivers Under the Influence
10.01	Uniform and Equipment Classes
10.06	Uniform and Equipment Issuance and Replacement
11.05	Qualifications for Specific Units
11.06	Personnel Transfers
11.12	Temporary Modified Duty/Reasonable Accommodation

2025 Community Policy Working Group List

Resolution # 25-12

DGO 6.09 – Domestic Violence

DGO 5.23 – Interactions with
Deaf and Hard of Hearing
Individuals

Community Policy Working Group



Goal

Gain a **balanced perspective** from internal and external stakeholders before updating Department policies – improving them in the interest of public and officer safety.

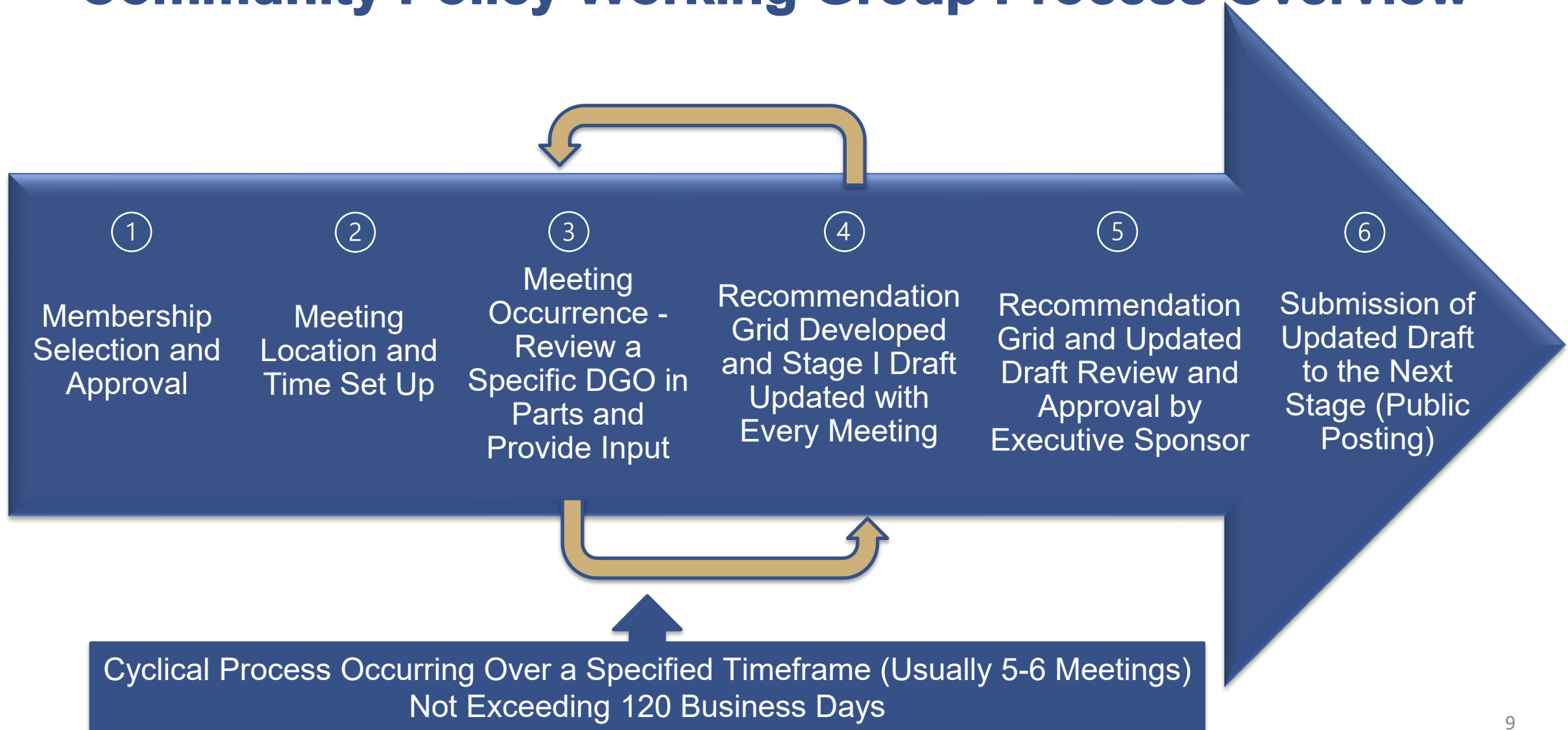
What is it?

Small group of people who come together with a common mandate, acting as representatives of their organizations or communities.

What do they do?

- Meet over a **specified timeframe**.
- Review and provide input on a specific “**Department General Order (DGO)**”.
- Input is gathered in the form of a “**Recommendation Grid**”.

Community Policy Working Group Process Overview



Community Policy Working Group Process Timeline



Working Group Member Expectations

Attendance – Regular attendance is expected. (Recurring meetings 2-4pm, every other Tuesdays/Thursdays)

Punctuality – Be on time. At the minimum, no more than 10 mins late to meetings.

Preparation– Review materials provided by the Department before meetings.

Take Space, Make Space – Participate actively in discussions without dominating them.

Say What You Mean, But Don't Say It Mean – Maintain honest, respectful, and professional communication during the meetings.

Abide by Open Meeting Laws – No substantive communication, including by e-mail or other electronic means, with a majority of working group members outside of posted meetings.

No Distractions – Stay attentive during meetings. When attending online, mute yourself unless sharing.

Working Group Administrative Guidelines

1. Requests for an individual, not listed on the roster, to be included in the working group must be arranged in advance through the **Executive Sponsor and Policy Development Division Manager, Asja Steeves**.
2. The recommendation grid serves as the work product of the working group.
3. The recommendation grid including the Department's responses will guide DGO revisions.
4. Per DGO 3.01.04 (D), at the conclusion of the working group activity and before concurrence, the draft DGO 6.09 shall be posted on the Department's website for 30 business days, inviting public comment and recommendations. **Therefore, the draft DGO may be subject to change, as necessary, after the working group phase of the DGO Update Process.**
5. Per DGO 3.01, the Department shall provide written communication documenting the status of the DGO 6.09 revision process, on a quarterly basis, to the following:
 - a) DGO 6.09 Executive Sponsor and Designee.
 - b) All DGO 6.09 Working Group members.
 - c) SFPD DGO 6.09 Support Staff.
6. Communications relating to scheduling or excused absences shall be directed to SFPD.WorkingGroups@sfgov.org.

Thank you!

**Please direct any questions you may have to
the SFPD Working Group Unit at
SFPD.WorkingGroups@sfgov.org.**

**SAN FRANCISCO
POLICE DEPARTMENT**