



DEPARTMENT NOTICE

24-135

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Revised SFPD 105 Reportee Follow-up Form

(Update to DN 22-039)

The SFPD 105 Reportee Follow-up form was last revised in April 2022. Since that time, there have been some changes within the Department. Therefore, the SFPD 105 form has been updated with the following changes:

- SF Safe, Inc. has been changed to Neighborhood Safety Team
- Night Investigations has been changed to Strategic Investigations Unit
- Anonymous Tip Line has been changed to Human Trafficking Anonymous Tip Line
- Homicide/Anonymous Tip Line has been changed to Homicide/General Crime Anonymous Tip Line

Form SFPD 105 has been revised and translated into Spanish, Chinese, Russian, and Tagalog. Members shall immediately begin use of the revised SFPD 105 form (Rev. 04/24) and recycle outdated forms. A copy of the revised form is attached to this notice and can be located in the SFPD Forms folder and in PowerDMS.

A handwritten signature in blue ink that reads "William Scott".

WILLIAM SCOTT

Chief of Police

Per DN 23-152, all sworn & non-sworn Members shall electronically acknowledge this Department document in PowerDMS within (30) thirty calendar days of issuance. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be sent to sfpd.writtendirectives@sfgov.org, who will provide additional information.

San Francisco Police Department
REPORTEE FOLLOW-UP

Case Number: _____

Case numbers are assigned to an investigator based on facts obtained during the initial investigation.

- | | |
|---|----------|
| <input type="checkbox"/> Company A (Central) | 315-2400 |
| <input type="checkbox"/> Company B (Southern) | 575-6000 |
| <input type="checkbox"/> Company C (Bayview) | 671-2300 |
| <input type="checkbox"/> Company D (Mission) | 558-5400 |
| <input type="checkbox"/> Company E (Northern) | 614-3400 |
| <input type="checkbox"/> Company F (Park) | 242-3000 |
| <input type="checkbox"/> Company G (Richmond) | 666-8000 |
| <input type="checkbox"/> Company H (Ingleside) | 404-4000 |
| <input type="checkbox"/> Company I (Taraval) | 759-3100 |
| <input type="checkbox"/> Company J (Tenderloin) | 345-7300 |
| <input type="checkbox"/> Auto/Burglary | 553-7324 |
| <input type="checkbox"/> Community Violence Reduction Team (CVRT) | 553-1401 |
| <input type="checkbox"/> Crime Gun Investigations Center | 553-9528 |
| <input type="checkbox"/> General Work | 553-9192 |
| <input type="checkbox"/> Homicide | 553-1145 |
| <input type="checkbox"/> Narcotics | 553-1426 |
| <input type="checkbox"/> Strategic Investigations Unit | 553-1201 |
| <input type="checkbox"/> Robbery | 553-1201 |
| <input type="checkbox"/> Special Investigations | 553-1133 |
| <input type="checkbox"/> Traffic Collision Invest. Unit | 678-3600 |

Special Victims Unit

- | | |
|--|----------|
| <input type="checkbox"/> Child Abuse/Juvenile | 553-1361 |
| <input type="checkbox"/> Domestic Violence/Stalking | 553-9225 |
| <input type="checkbox"/> Financial Crimes | 553-1521 |
| <input type="checkbox"/> Missing Persons | 734-3070 |
| <input type="checkbox"/> Sex Crime/Human Trafficking | 553-1361 |

Officer's Name and Star No.

Please contact the investigation unit checked on the front to provide additional information not available during the initial police report.

Information such as:

- Serial numbers of lost or stolen items
- Video evidence of the incident
- Name(s) of possible witness(es) or suspect(s)

To obtain a copy of your Police report:

You or your insurance company can request a copy of your report. The request should be submitted SEVEN BUSINESS DAYS AFTER the officer takes the report. Reports may be obtained:

- **Online** through the Incident Report Request Portal at:
sanfranciscopolice.org/get-service.
Follow the prompts to Request a Police Report.
- **In person** at the address listed below
Monday - Friday, 8 am to 5 pm, except Holidays.
- **Via U.S. Mail:** Download and fill out the Request for Incident Report Form in your preferred language. Send the completed form with a self-addressed stamped envelope to:

San Francisco Police Department
Records Management Section
1245 3rd Street, First Floor
San Francisco, CA 94158
415-575-7232

Human Trafficking Anonymous Tip Line 643-6233
Homicide/General Crime Anonymous Tip Line
575-4444
Neighborhood Safety Team (Crime Prevention)
575-6039
Text-a-Tip 847411 (Type: SFPD)

To commend an officer or file a complaint:
sanfranciscopolice.org/quicklinks