

SAN FRANCISCO POLICE DEPARTMENT
VALET PARKING FIXED LOCATION AND ANNUAL SPECIAL EVENT INSURANCE REQUIREMENTS

(THIS FORM MUST BE ATTACHED TO ALL POLICIES AND/OR CERTIFICATES OF INSURANCE SUBMITTED BY APPLICANTS AND PERMITTEES FOR VALET PARKING FIXED LOCATION AND ANNUAL SPECIAL EVENT PERMITS)

PART I. Police Code Insurance Requirements (SEC. 835.5)

- (a) Worker's Compensation, with Employers Liability limits not less than \$1,000,000.00 each accident, but only if permittees have employees as defined by the California Labor Code.
- (b) Comprehensive General Liability Insurance with limits no less than \$1,000,000.00 each occurrence Combined Single Limits Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Broadform Property Damage, Products and Completed Operations Coverages.
- (c) Comprehensive Automobile Liability Insurance with limits not less than 1,000,000.00 each occurrence Combined single Limit Bodily Injury and Property Damage, including owned, non-owned and hired auto coverages, as applicable.
- (d) Garagekeepers' Legal Liability Insurance including coverages for fire and explosion, theft of the entire motor vehicle, riot, civil commotion, malicious and vandalism collision or upset with coverage limits to be determined by the average number of vehicles an applicant parks on any given day in accordance with the following schedule:

00-10 vehicles	\$100,000 limits of coverage	11-15 vehicles	\$150,000 limits of coverage
16-20 vehicles	\$200,000 limits of coverage	21-25 vehicles	\$250,000 limits of coverage
26-30 vehicles	\$300,000 limits of coverage	31-35 vehicles	\$350,000 limits of coverage
36-40 vehicles	\$400,000 limits of coverage	41-45 vehicles	\$450,000 limits of coverage
46+ vehicles	\$500,000 limits of coverage		

PART II. Certificates/Endorsement

Certificates of insurance, satisfactory to the City, and this completed endorsement, evidencing all coverages above shall be furnished to the City prior to the issuance of permit and renewal of a license or before commencing any operations under a permit, with complete copies of policies furnished the City promptly upon request.

ENDORSEMENT

Comprehensive General Liability, comprehensive Automobile Liability and Garagekeepers' Legal Liability Insurance policies shall be endorsed to provide the following:

- (1) Name as Additional Insureds the City and County of San Francisco, its officer, agents, employees and members of commissions.
- (2) That such policies are primary insurance to any other insurance available to the Additional Insured, with respect to any claims is made or suit is brought.

All policies shall be endorsed to provide that thirty (30) days' advance written notice to the City of cancellation, non-renewal or reduction in coverage, shall be mailed to the following:

SAN FRANCISCO POLICE DEPARTMENT
 PERMIT SECTION
 850 BRYANT STREET ROOM 458
 SAN FRANCISCO, CALIFORNIA 94103

Attached to and forming part of policy number(s) _____ of the _____ insurance company, effective _____, which is hereby certified to comply with insurance requirement stated above for this type of policy, specified below, are the types of coverage in the amounts required above:

- (a) Workers' Compensation _____
- (b) General Liability _____
- (c) Automobile Liability _____ (Named Insured on Policy)
- (d) Garagekeepers' Liability _____

 (Date Form Prepared)

 (Authorized signature of Insurance Co. Employees)

 (Area Code and Telephone Number)

 (Type Name and Title)