



**San Francisco Police Department
Professional Standards & Principled Policing Bureau
Department of Justice Compliance**

Individual Recommendation Report Bureau: Chief of Staff Rec. Number: 4.3 Assigned To Project Manager: Commander Peter Walsh Prepared by: Sgt. Stacy Youngblood Priority: Low	Reserved For Executive Sponsor Only Date Issued: Return Date: Success level: Choose One Other Status: Noncompliance: Waiver approval:
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Notes:

DOJ Objective: Use of Force

DOJ Recommendation #: 4.3

In the interim, SFPD should implement the use of force report that is under development within the Early Intervention System Unit and require it to be completed for every use of force incident. The assessment team identified this report to be a good start to a robust reporting system for use of force incidents in SFPD. The SFPD should eliminate the use of force log (SFPD 128)

Purpose:

A Department Bulletin was written as a revision to DB 15-237 which outlines use of force procedures and a step by step guide on how to accurately complete the new Supervisory Use of Force Evaluation Form and was rolled out department wide. A revision to this Department Bulletin was written on 3/15/17 and is currently in concurrence.

Policy:

Department Bulletin 17-006 mandates that supervisors must complete a Supervisory Use of Force Evaluation Form for each reportable use of force and submit through the chain of command before the end of their watch. The Supervisory Use of Force Evaluation has been rolled out department wide as of 1/9/17. The EIS unit receives the completed Supervisory Evaluation Forms daily by email. EIS then compiles the corresponding incident report and Use of Force log to look for discrepancies. The data from the Supervisory Use of Force Evaluation is then entered into the AIM database where all use of force data can then be disseminated to the mandated divisions or units. Per a conversation with the DOJ and Commander Walsh, DOJ Recommendation 4.3 had a typo which stated the Use of Force log was to be eliminated. DOJ clarified that the Use of Force Log was to be made into a digital form and not eliminated. The Use of Force Log was converted into a digital format and is not in the revised DB 17-006 which is currently in concurrence along with a flow chart which lays out where all copies of the Supervisory Use of Force Evaluation Form and Use of Force Log should be routed.



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Written Directive: (D.G.O., Dept. Manual, Bureau Orders, Dept. Bulletins, etc.)

- DGO 5.01
- DB 15-237
- DB 17-006 (DB 15-237 Revision)
- DB 17-006 (Revised 3/15/17 - Currently in Concurrence)
- Supervisory Use of Force Evaluation Form (Revised 3/15/17)
- Step by Step Guide on completing the Supervisory Use of Force Evaluation Form
- Use of Force Log (Revised to digital format 3/15/17)
- Use of Force Flow Chart

Supporting Documentation: (Learning Domains, Power points, Lesson Plans, Policies)

- Use of Force Details Summary Report from January
- 10 Use of Force Incident Reports
- 10 Completed Supervisory Evaluation Forms
- 10 Completed Use of Force Logs

Implementation, training & records (How to prove we did what we said?)

Supporting documentation from the 10 reports, evaluations and logs show the completed use of force process as laid out in Recommendation 4.3. The Detail Summary Report for January shows all data that has been captured per DGO 5.01.

Reserved for PSPPB Only

- President's Task Force
- Blue Ribbon Panel
- CJTF SF Bar Association
- Office of Citizen's Complaints
- Civil Grand Jury:

OCC RECOMMENDATION # 2

BLUE RIBBON PANEL RECOMMENDATION #43