



**San Francisco Police Department  
Professional Standards & Principled Policing Bureau  
Department of Justice Compliance**

<p><b>Individual Recommendation Status Report</b></p> <p>Bureau: Chief's Office</p> <p>Rec. Number: 13.1</p> <p>Assigned To Project Manager: Chief of Police</p> <p>Sgt. Michael Andraychak, Media</p> <p>Prepared by: Christine Fountain</p> <p>Priority: High</p>	<p><b>Reserved For Executive Sponsor Only</b></p> <p>Date Issued: November 7, 2016</p> <p>Return Date:</p> <p>Success level: Choose One</p> <p>Other Status:</p> <p>Noncompliance:</p> <p>Waiver approval:</p>
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**Notes:**

Media Relations to draft a Unit Order  
Chief to issue a Chief's Directive to Deputy Chiefs

**DOJ Objective: Use of Force**

**DOJ Recommendation #: 13.1**

The practice of hosting a town hall meeting in the community shortly after the incident should continue with a focus on only releasing known facts.

**Purpose:**

**Policy:**

Under Chief's Directive, a town hall/community meeting shall be held within 10 days of an officer-involved shooting involving a member of the San Francisco Police Department.

**Written Directive: (D.G.O., Dept. Manual, Bureau Orders, Dept. Bulletins, etc.)**

Update DGO 8.11 to include town hall meeting to include specifics from Media Relations Unit Order relating to hosting a town hall/community meeting

**Supporting Documentation: (Learning Domains, Power points, Lesson Plans, Policies)**

**Implementation, training & records (How to prove we did what we said?)**

Provide copy of Unit Order  
Provide copy of Chief's Directive