



DEPARTMENT NOTICE

22-118

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Position Opening: Emergency Vehicle Operations (EVOC) Officer

The Academy is seeking applicants for the position of Academy Emergency Vehicle Operations (EVOC) Officer.

There is 1 position available.

Duties include but are not limited to:

- Instruct POST LD 19 curriculum to Basic Recruit Classes and Lateral Officers
- Instruct POST AO/CPT curriculum to current sworn members of the Department, as well as emergency vehicle operators associated with the City & County of San Francisco.
- Area of instructions:
 - POST LD 19
 - California laws, POST curriculum, Department policies & procedures of legal emergency vehicle operations
 - Vehicle dynamics, skid control, ABS braking, reverse driving
- Track setup & tear down (lifting and moving traffic cones, painting track, cleaning facility)
- Basic vehicle maintenance (tire changes, checking vehicle fluids, changing vehicle batteries & hand washing cars)
- Evaluating and grading EVOC students
- Course safety and security

Work Schedule:

The EVOC Officer will work:

- Day shift: 4/10s, Monday–Thursday

*The EVOC Officer must be willing to work overtime and have their schedule adjusted and hours extended if necessary.

Minimum Qualifications:

*Minimum qualifications must be met by the application deadline unless otherwise stated.

- Hold the rank of Officer
- Must have completed probation as an Officer with SFPD
- Must have minimum 5 years of sworn law enforcement experience
- Successful completion of the POST Drivers Awareness Instructor (DAI 24hr) within 12 months of selection

- Successful completion of the POST Drivers Training Instructor (DTI 40hr) within 12 months of selection
- Successful completion of POST Instructor Development course within 12 months of selection

Additional desirable qualifications include but are not limited to the following:

- A positive personnel history including supervisory recommendations, performance evaluations, CBOR record, Internal Affairs disciplinary record, EEO history, DPA complaints, and lawsuit history
- Flexible and highly motivated team player
- Good organizational and time management skills
- Good communication skills
- Experience in teaching, coaching, and counseling
- Experience with Microsoft Office

Selection Procedures:

Step 1: Deadline

- **The application deadline will be Thursday, January 12, 2023.**

Step 2: How to apply

- Email Application (blank application attached): to SFPDHR@sfgov.org
- Subject: EVOC

Once your application is received, you will receive a confirmation email within 5 business days.

Note:

- Resumes are optional and may include work experience, education, POST coursework, awards, special skills, and references.
- Applicants who previously applied for positions within this unit and were not selected shall re-apply if still interested in the positions.

Step 3: Selection Process

- The selection process will consist of the following:
 1. A review of submitted applications and resumes (if included) to ensure all applicants meet the minimum requirements.
 2. Candidates who meet the minimum qualifications will be invited to participate in the POST Precision Maneuvers Course (PMC), which is a timed test, and the POST Collision Avoidance Course Test. Both tests are Pass/Fail.

3. Candidates who successfully pass both the PMC and POST Collision Avoidance Course Test will be invited to participate in an oral interview.
 - Please email SFPDHR@sfgov.org with any questions.
- Once a candidate is selected, the process is complete. If additional positions in the unit become available, a new notice will be issued.

Applicant for this assignment must be able to perform the essential job functions of a sworn member with or without reasonable accommodation. Members should contact the Department's Americans with Disabilities Act Coordinator, Penny Si, at 415-837-7221 with any questions regarding the essential job functions of a sworn member as they relate to reasonable accommodations.



WILLIAM SCOTT

Chief of Police

Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional information about the directive.