



DEPARTMENT NOTICE

22-102

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Canopy Tents “Privacy Screens”

Each district station has been provided with a standard (8’ X 8’) white canopy tent with mesh curtain side walls and sandbags. The primary purpose of the canopy tent is for use as a “privacy screen” to preserve the dignity of a deceased person in public view. If the tent needs to be deployed for any other reason (i.e., to protect a crime scene from rain, wind, etc.), it will be at the discretion of a supervisor.

At the conclusion of an incident where a canopy tent has been deployed, officers are to carefully inspect the inside and outside of the canopy to determine if it is in good operational condition and not contaminated with biohazardous fluid/material.

If the tent appears in good operational condition and free of any biohazardous fluid/material, the tent may be packed and stored at the station. If the tent is wet from the weather, transport it to the station and allow it to air dry in a secure location. Once dry, officers should ensure that the tent is properly packed and stored.

Should a tent become damaged or contaminated with biohazardous fluid/material, members should request SFFD to the scene to conduct a washdown. DPW should then be contacted to collect and discard the tent. Should DPW be unavailable, appropriate measures should be taken to safely transport the soiled tent to the district station for disposal. In either case, the officer deploying the tent shall complete a damage to department property memorandum and notify the district station facilities officer to arrange for a replacement.

A handwritten signature in blue ink that reads "William Scott".

WILLIAM SCOTT

Chief of Police

Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org, who will provide additional information.