



# DEPARTMENT NOTICE

22-001  
01/06/22

## Use of Discretionary Time Off 2022

**USE OF DISCRETIONARY TIME OFF:** Commanding Officers shall not authorize discretionary time off (VA, OU, EH, FHF, FH, PE, LH, etc.) for any member during the below listed dates.

- Saturday, January 22, 2022 Walk for Life
- Saturday, February 19, 2022 Chinese New Year Parade
- Saturday, March 12, 2022 St. Patrick's Day Parade
- Wednesday, April 20, 2022 4/20
- Sunday, May 1, 2022 May Day
- Thursday, May 5, 2022 Cinco de Mayo
- Saturday, May 28, and Sunday, May 29, 2022 Carnaval
- Saturday, May 28, 2022 Bay to Breakers
- Sunday, May 29, 2022 thru Friday, June 3, 2022 Major Cities Chiefs Association Conference (MCCA)
- Sunday, June 19, 2022 Juneteenth
- Friday, June 24, 2022 Pride Events
- Saturday, June 25, 2022 Pink Saturday
- Sunday, June 26, 2022 Pride Parade
- Monday, July 4, 2022 Independence Day Events
- Sunday, September 11, 2022 9/11
- Friday, October 7 thru Monday, October 10, 2022 Fleet Week
- Sunday, October 9, 2022 Italian Heritage Parade
- Monday, October 31, 2022 Halloween Events
- Friday, November 25, 2022 Fur Free Friday
- Saturday, December 10, 2022 SantaCon
- Saturday, December 31, 2022 New Year's Eve

Commanding Officers shall forward **all** vacation requests that include **any** of the above listed dates to the appropriate Bureau Chief for approval. Commanding Officers are required to verify that there is sufficient staffing in their commands prior to submitting.

If sufficient staffing is not obtained for any event, watches off could be cancelled in reverse seniority to properly staff those events. The use of discretionary time off will be re-instated once appropriate staffing has been obtained for the event. If the Department is notified of the cancellation of events due to Public Health Orders, the Department will rescind no time off allowed orders.

ROBERT M. MOSER  
Acting Chief of Police

*Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to [sfpd.writtendirectives@sfgov.org](mailto:sfpd.writtendirectives@sfgov.org) who will provide additional information.*