



DEPARTMENT NOTICE

21-002
01/06/21

Use of Discretionary Time Off 2021

USE OF DISCRETIONARY TIME OFF: Commanding Officers shall not authorize discretionary time off (VA, OU, EH, FHF, FH, PE, LH, etc.) for any member during the below listed dates.

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| • Saturday, March 13, 2021 | St. Patrick's Day Parade |
| • Tuesday, April 20, 2021 | 4/20 |
| • Saturday, May 1, 2021 | May Day |
| • Wednesday, May 5, 2021 | Cinco de Mayo |
| • Saturday, May 22, and Sunday, May 23, 2021 | Carnaval |
| • Sunday, May 30, 2021 | Bay to Breakers |
| • Saturday, June 19, 2021 | Juneteenth |
| • Friday, June 25, 2021 | Pride Events |
| • Saturday, June 26, 2021 | Pink Saturday |
| • Sunday, June 27, 2021 | Pride Parade |
| • Sunday, July 4, 2021 | Independence Day Events |
| • Friday, September 11, 2021 | 9/11 |
| • Friday, October 8 thru Monday, October 11, 2021 | Fleet Week |
| • Sunday, October 10, 2021 | Italian Heritage Parade |
| • Sunday, October 31, 2021 | Halloween Events |
| • Friday, November 26, 2021 | Fur Free Friday |
| • Saturday, December 4, 2021 | Cruzada Guadalupeana |
| • Saturday, December 11, 2021 | SantaCon |
| • Friday, December 31, 2021 | New Year's Eve |

Commanding Officers shall forward **all** vacation requests that include **any** of the above listed dates to the appropriate Bureau Chief for approval.

If sufficient staffing is not obtained for any event, watches off could be cancelled in reverse seniority to properly staff those events. The use of discretionary time off will be re-instated once appropriate staffing has been obtained for the event. If the Department is notified of the cancellation of events due to Public Health Orders, the Department will rescind no time off allowed orders.

WILLIAM SCOTT
Chief of Police

Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional information.