



DEPARTMENT NOTICE

20-161
11/5/20

Staff Inspection Unit (Re-issue DB 18-081)

The Staff Inspection Unit (SIU), under the direct authority of the Chief of Police, shall conduct audits and inspections of the Department as a whole and its constituent Bureaus, Divisions, and Units. The SIU reports findings to the Chief of Police in areas such as policy-compliance.


SIU shall conduct inspections and audits that provide an effective means of regularly assessing the Department's efficiency, effectiveness, policy adequacy, and compliance. The inspection and audit process compares the Department's formally codified expectations with observed performance and practices in the field.

The SIU is also the lead liaison unit with external auditing agencies. The Unit is responsible for archival retention and safeguarding of all Department audits and inspection findings.

SIU personnel shall have access to all Department records, facilities, procedures, operations, personnel, and equipment required to fulfill an audit inspection that is approved by the Chief of Police or the Chief's designee. Likewise, all Department members shall assist and cooperate with SIU for the purpose of completing an approved audit inspection.

SIU is NOT a disciplinary investigative body. SIU personnel are compelled, like any member, to report behavior of other members who wantonly contradict or violate Department integrity, values, and rules.

Audits conducted under the authority of the Airport Bureau shall be forwarded to SIU.


WILLIAM SCOTT
Chief of Police

Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional information.