



# DEPARTMENT NOTICE

20-075  
4/24/20

## Amended Use of Discretionary Time Off 2020 (Rescinds Department Notice 20-001)


Due to the cancellation and/or rescheduling of several major events scheduled in May and June, Department Notice 20-01 has been amended.

Commanding Officers shall not authorize discretionary time off (VA, OU, EH, FHF, FH, FHP, PE, LH, etc.) for any member during the below listed dates.

- |  |                                |
|--|--------------------------------|
| • Friday, May 1, 2020  | May Day                        |
| • Tuesday, May 5, 2020   | Cinco de Mayo                  |
| • Saturday, July 4, 2020   | Independence Day Events        |
| • Saturday, September 5 and Sunday, September 6, 2020            | Carnaval (Rescheduled)         |
| • Friday, September 11, 2020<br>and Saturday, September 12, 2020 | 9/11                           |
| • Sunday, September 20, 2020                                     | Bay to Breakers (Rescheduled)  |
| • Friday, October 9 thru Monday, October 12, 2020                | Fleet Week                     |
| • Sunday, October 11, 2020                                       | Italian Heritage Parade        |
| • Saturday, October 31, 2020                                     | Halloween Events               |
| • Friday, November 27, 2020                                      | Fur Free Friday                |
| • Saturday, December 5, 2020                                     | SantaCon & Cruzada Guadalupana |
| • Thursday, December 31, 2020                                    | New Year's Eve                 |

Commanding Officers shall forward **all** vacation requests that include **any** of the above listed dates to the appropriate Bureau Chief for approval.

If sufficient staffing is not obtained for any event, watches off could be cancelled in reverse seniority to properly staff those events. The use of discretionary time off will be re-instated once appropriate staffing has been obtained for the event.

  
WILLIAM SCOTT  
Chief of Police

*Per DB 19-156, sworn members are required to electronically acknowledge receipt and review of this Department Bulletin in HRMS. Any questions or clarification regarding this policy should be made to [sfpd.writtendirectives@sfgov.org](mailto:sfpd.writtendirectives@sfgov.org) who will provide additional guidance about the directive.*