



**San Francisco Police Department  
Professional Standards & Principled Policing Bureau  
Department of Justice Compliance**

<p><b>Individual Recommendation Report</b></p> <p><b>Rec. Number:</b> 21.1</p> <p><b>Assigned To Project Manager:</b> Sgt. Stacy Youngblood</p> <p><b>Prepared by:</b> Sgt. Stacy Youngblood</p> <p><b>Priority:</b> Low</p>	<p><b>Reserved For PSPPB Only</b></p> <p><input type="checkbox"/> President's Task Force</p> <p><input checked="" type="checkbox"/> Blue Ribbon Panel Rec #41</p> <p><input type="checkbox"/> CJTF SF Bar Association</p> <p><input checked="" type="checkbox"/> Department of Police Accountability Rec #2</p> <p><input type="checkbox"/> Civil Grand Jury:</p>
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**DOJ Recommendation #:** 21.1

The SFPD should continue to collect and analyze use of force data to identify patterns and trends over time consistent with recommendations in finding 20.

**DOJ Objective: Use of Force**

**Executive Summary:**

Department Bulletin 17-006 was written as a revision to DB 15-237. This DB outlines not only the use of force procedures for supervisors arriving on scene, but also the manner in which SFPD will track the various factors and demographics from each incident. Once the data has been collected from each incident, the data is then memorialized into the database system AIM. AIM is able to print reports on the use of force data which can then be used to compare trends over time and geographical areas for analysis.

**Purpose:**

To collect sufficient data on each reportable use of force incident which will enable SFPD to compare and analyze trends as they emerge. This will also allow SFPD to better understand use of force trends and develop training which can be implemented in the field.

**Policy:**

Department Bulletin 17-006 mandates that supervisors must complete a Supervisory Use of Force Evaluation Form for each reportable use of force and submit through the chain of command before the end of their watch. The Supervisory Use of Force Evaluation has been rolled out department wide as of 1/9/17. The Evaluation Form includes the tracking of multiple factors and demographics that had not been tracked prior. The form collects the demographics of the officer and the subject as well as the type of force used along with the resulting injury if any. Additional fields collected include subject's mental state, reason force was used and if the subject was armed and what they were armed with.

This form has been created side by side with the data tracking system we currently use (AIM) to capture all these fields in order to generate reports which reflect all the various fields. As the need for



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further fields are identified, they can easily be added to the form as well as into AIM in order to further customize and analyze the use of force data.

**Audit (if applicable)**

HMRS audit for DB 17-006

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**Written Directive: (D.G.O., Dept. Manual, Bureau Orders, Dept. Bulletins, etc.)**

DGO 5.01

DB 15-237

DB 17-006 (DB 15-237 Revision)

Supervisory Use of Force Evaluation Form (Revised 3/15/17)

Step by Step Guide on completing the Supervisory Use of Force Evaluation Form

Use of Force Log (Revised to digital format 3/15/17)

Unit Order 17-001 - Use of Force Data Entry for EIS Unit

**Supporting Documentation: (Learning Domains, Power points, Lesson Plans, Policies)**

**Implementation, training & records (How to prove we did what we said?)**