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18-092
05/09/18

**Emailing San Francisco Police Department Daily Arrest Information
Revised SFPD Form 307
(Supersedes DB 17-047)**

SFPD form 307 has been revised to include the case number for an arrest. SFPD form 307 (Rev. 04/18) shall now be used.

All Bureaus, Stations and Details that regularly prepare the “San Francisco Police Department Daily Arrest Information” SFPD form 307, shall email a copy to Department of Police Accountability (formerly OCC), Legal Division, Field Operations Bureau, and Media Relations by 0900 hours daily.

Dept. of Police Accountability
(Alias)
Legal Division
Field Operations Bureau
Media Relations

[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted]

If no arrests are made on a specific date, forms shall still be emailed with a notation “No arrests this date.”

All forms are to be scanned in black and white at 300dpi.

See attached S.F.P.D. Daily Arrest Information, (SFPD form 307).


WILLIAM SCOTT
Chief of Police

SAN FRANCISCO POLICE DEPARTMENT

DAILY ARREST INFORMATION

Station		Reporting Period	Day _____ Date ___/___/___	0001 hrs.	through	2400 hrs.
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TIME	NAME	ADDRESS	DOB	SEX	CHARGES	LOCATION OF ARREST	CASE NUMBER

By order of the Chief of Police, this form shall be emailed to the Department of Police Accountability (formerly OCC), Legal Division, Field Operations Bureau and Media Relations by 0900 hours daily. If no arrests are made on a specific date, the form shall still be emailed with a notation "No arrests on this date."

*Scan in black & white at 300dpi