## **DEPARTMENT BULLETIN**



B 18-048 03/08/18

## Out-of-Service Vehicles

(Re-issue DB 12-180)

The purpose of this bulletin is to clarify proper procedures the Vehicle Maintenance Officers (VMO) shall follow for the operation of SFPD marked patrol cars and wagons.

During the course of duty, it is sometimes necessary for a VMO to drive a marked patrol car or wagon to Central Shops or Fleet for service and/or other issues. For safety purposes, and for public knowledge that these vehicles are not available for police service, correct signage on the vehicle is **mandatory**.

All Vehicle Maintenance Officers shall place the large magnetic '**OUT OF SERVICE**' sign on both doors of any marked vehicle being driven by VMO's to and from the service locations. The magnetic sign shall be placed over the SFPD door emblem on both doors as follows:



## APPROVED

WILLIAM SCOTT Chief of Police