



DEPARTMENT NOTICE

21-093
06/10/21

Mandated Reporters (Re-issue DB 19-109)

California law designates certain people in various professions as a "mandated reporter."

Per the California Penal and Welfare & Institution Codes, a mandated reporter is a person who because of their profession, is legally required to report any suspicion or actual knowledge of the following:

Child Abuse or Neglect
Elder and Dependent Adult Abuse or Neglect (physical and or financial)
And
Domestic Violence

Mandated reporters include but are not limited to:

All licensed healthcare professionals, including but not limited to:

Physicians
Nurses
Mental Health Professions
EMTs, paramedics, medical examiners
All employees in a long-term health facility
Social Workers, Marriage and Family Counselors
Child Care Custodians
Elder or Dependent Adult Custodians
Teachers
Clergy
Employee of a protective service
Law Enforcement personnel
Commercial film and photographic print processors

The identity of all persons who report under this article shall remain confidential and disclosed only among agencies receiving or investigating mandated reports. Violation of statutory confidentiality is a misdemeanor. Mandated reporters are required to give their names and are provided unqualified immunity from civil liability. Persons who have knowledge of abuse or neglect and who are not mandated reporters should make a report and may remain anonymous.

When preparing a report for a mandated reporter incident, **DO NOT** list their private information (i.e.: home address, personal phone, date of birth or personal email). **A valid work ID is sufficient identification.**

The victim does not have to be present for the report to be made.

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PSAs shall refer to DB 21-092 Report Writing for Community Police Service Aides and request a **sworn member to take the report.**

Reference:

DN 20-134 Report Writing Responsibilities: Supervisors, Officers & Police Service Aides


WILLIAM SCOTT
Chief of Police

Per DN 20-150, all sworn and non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional information.