



# DEPARTMENT BULLETIN

21-003  
01/05/21

## Featured Officer of the Month and Officer of the Year Awards

The Department is recognizing its members who are using good community policing practices and/or advancing the “police officer as a guardian” culture, by establishing a featured Officer of the Month and Officer of the Year award. Advancing the “police officer as a guardian culture” can be demonstrated by serving as a leader to others, showing outstanding dedication to duty, or by achieving excellence in their duties.

Beginning in December 2020, each Assistant Chief, Deputy Chief or Executive Director from their respective bureaus on a rotating basis throughout the calendar year, will designate one sworn member from their command (officer, inspector, sergeant, or lieutenant) as Officer of the Month (January through December). The Commander of the Community Engagement Division will be responsible for notification to the Assistant Chiefs, Deputy Chiefs or Executive Director of their assigned month for selection. Sworn members will be recognized from the Chief of Staff, Field Operations, Investigations, Administration, Special Operations, Strategic Management and Airport Bureau.

In January of the following year, the Department will recognize one of the Officers of the Month who will be selected as Officer of the Year. This selection will be decided by a vote of all civil service police Captains and sworn members of the Command staff.

Members selected as the Officer of the Month for their good community policing practices and/or advancing the police officer as a guardian culture, will receive a certificate commemorating their selection and be featured in a monthly message from the Chief’s Office. The member selected as the Officer of the Year will receive their award at the next scheduled department awards ceremony. A plaque commemorating the Officer of the Year award will be maintained by the Police Commission Office and displayed at the Police Headquarters Building.

  
WILLIAM SCOTT  
Chief of Police

*Per DN 20-150, all sworn and non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to [sfpd.writtendirectives@sfgov.org](mailto:sfpd.writtendirectives@sfgov.org) who will provide additional information.*