



New Family & Children Services Referral Card (SFPD 570)

Per DGO 6.09, Domestic Violence, and DGO 7.04, Children of Arrested Parents, members are required to contact Family & Children Services (FCS) in all cases when a child under 18:

- has a parent, guardian or caregiver who has been arrested, or
- is at the scene of a domestic violence case where there is any of the following:
 - any crime against the child;
 - homicide/attempted homicide;
 - serious bodily injury including, but not limited to, bone fracture, loss of consciousness, concussion, protracted loss or impairment of function of any organ, a wound requiring extensive suturing, strangulation, or serious disfigurement;
 - weapon(s) used or threatened, or firearm(s) in the home;
 - threats to commit a crime which will result in death or great bodily injury to another person as defined by the California Penal Code;
 - the child had immediate access to drugs or alcohol, and the parent, guardian or caregiver will not or cannot take protective action;
 - the child's parent, guardian or caregiver was impaired by drugs or alcohol, and the impairment interfered with the parent, guardian or caregiver's ability to provide adequate care or supervision for the child.

The Department, in partnership with domestic violence advocates, has developed a Family & Children Services Referral Card (SFPD 570) that explains the FCS process to parents, guardians or caregivers and lists additional agencies that they can contact for assistance with the FCS case. The FCS referral card is available in English, Spanish, Chinese, Russian, Vietnamese and Tagalog.

Members shall provide the FCS Referral Card (SFPD 570) to the parent, guardian or caregiver in any incident involving the above listed circumstances. Members shall document in the incident report that the parent, guardian or caregiver was given the referral card. If not provided, members shall document the reason for not providing the form.

The facilities coordinator at each district station or unit can pick up copies of the FCS Referral Card (SFPD 570) at the print shop in the basement of 850 Bryant Street or order them with your supplies order.

Members of the Airport Bureau shall follow San Mateo County guidelines.


WILLIAM SCOTT
Chief of Police

Per DB 15-141, both sworn and non-sworn members are required to electronically acknowledge this Department Bulletin in HRMS.



Family & Children Services Referral Card

Why did the police call Family and Children's Services ("FCS")?

The San Francisco Police Department ("Police") calls FCS in cases when a child under 18:

- has a parent, guardian or caregiver who has been arrested, or
- is at the scene of a domestic violence case where there is any of the following:
 - o any crime against the child;
 - o a homicide/attempted homicide;
 - o serious injury, such as broken bones, blacking out, a wound needing stitches, or strangulation;
 - o a weapon(s) used or threatened, or guns in the home;
 - o threats to commit a crime that will end with death or serious injury to a person;
 - o the child has access to drugs or alcohol, and the parent, guardian or caregiver does not protect the child;
 - o the child's parent, guardian or caregiver is on drugs or alcohol, and the drugs or alcohol affected the parent, guardian or caregiver's ability to care for the child.

What will happen next?

Based on the information FCS gets from the Police, a worker from FCS will look at the information and may open an investigation.

- **No Investigation:** If FCS does not investigate, you will not get a call or visit from FCS.
- **Investigation:** If FCS opens an investigation because of concern for your child's safety, he or she might:
 - o Call you or visit you in person. The call or visit may happen anytime during the week, the weekend or on a holiday.
 - o Talk with you about services in your community;
 - o Ask you to work with her or him to help fix the safety concerns;
 - o Ask the court to help you take care of your child while your child remains at home; and/or
 - o Ask the court to take your child from the home until the safety concerns are fixed.

What are my child's rights?

All children need and have a right to be supported and to live safely in their homes. All children have a right to:

- safety;
- food, clothing and shelter;
- protection from physical, sexual and emotional abuse or neglect; and
- medical care and emotional support

What are my rights?

- You can call Family and Children Services at (415) 558-2650 or 1 (800) 856-5553, 24 hours a day, seven days a week.

